

This policy was agreed at the full Governing Body Meeting 10<sup>th</sup> December 2015.

Annual review has been delegated to Dr Sarah Batstone, Head Teacher

Chair of Governors: Mr George Craig

Signature:

Date:

---

## **Rounds Green Primary School Policy: 2015**

### **Health and Safety Policy**

This policy is issued in accordance with the Health and Safety at Work Act (1974) and subsequent legislation, and supplements the *Sandwell Organisation and Arrangements for Health and Safety at Work Policy* ([Sandwell: Health & Safety at Work \(last updated January 2014\)](#)) which is fully adopted and endorsed by the school.

Amongst other duties and responsibilities, the Rounds Green Governing Body:

- Will keep this policy under annual review, with ratification by the full Rounds Green Governing Body, and being signed on their behalf by the Chair of Governors. Facilitating annual review is delegated to the Head Teacher.
- Accepts its obligations with regard to the health and safety of Rounds Green Primary School, its employees, contractors, clients, customers and pupil; and fully endorses and adopts the recommended *Sandwell Organisation and Arrangements for Health and Safety at Work Policy*.
- Is committed to matters of health and safety, and that these have an integral place within all education activities within the school, and upholds the commitments laid down in the *Sandwell Children's and Young Peoples Service and Corporate Health and Safety Policy*.
- Recognises that health and safety is a line management function – staff with allocated duties and responsibilities will receive appropriate information, instruction and training.
- Will ensure that all employees have or achieve the appropriate levels of competence to carry out their duties, without significant risk to themselves or others.
- Will consult with staff on health and safety matters, so that a positive approach can be taken to address both the needs and concerns of employees and others.

- Will develop safe systems of work that become an integral part of the school's organisation, with regular monitoring and review, including checking for any system or organisational weakness.
- Where requested, will co-operate with auditing of health and safety management systems, and implement the recommendations of such audits, and any health and safety inspection.
- Will bring this policy and the attached Children's and Young Peoples Services Health and Safety policy to the attention of all employees.
- Considers matters of health and safety through the appropriate Governing Body Committee; which is currently the Resources Committee. The same committee will keep Premises management documents under review, including records of health and safety testing.
- Delegates to the Head Teacher operational compliance, including organisation and arrangements such as named responsibilities. The current named Health and Safety Officer is the Business Director, Mr Anthony Latham.