

Rounds Green Primary School

Brades Rd., Oldbury, West Midlands, B69 2DP

Head Teacher: Dr Sarah Batstone

Tel: 0121 552 1910 Fax: 0121 552 7332



4th January 2018

Dear Parent/Carer,

I am writing to you with regards to our Breakfast Club provision. I have been made aware that a significant number of children are being dropped off before the start of breakfast club and are being left unsupervised waiting for breakfast club to open. This is a safeguarding concern, as should a child have an accident or be unwell, they are not with an adult and school is not responsible for these children until breakfast club begins at 8am. It would even be possible for a child to leave through the front door and for school to not know that they had even been dropped off; hence the need for this letter.

I understand that the school office has previously sent text messages to parents reminding them that children must be accompanied by an adult, but that there are a number of parents who are still not waiting, nor even entering the building to make sure that their child is dropped off. As a result, the signing in procedures for breakfast club will now be changed.

From Monday 8th January, for a child to be accepted into breakfast club, a parent/guardian must now sign the child in on a signing in sheet. This will be made available just before 8am so that parents can get away promptly at 8am.6

Whilst I fully understand the challenges of being a working parent, keeping your children safe is our priority and I would urge you to co-operate with us in this matter.

Yours faithfully,

Mrs H Heap

Interim Head Teacher

